

The nationally accredited Walnut Farm Montessori School provides a Montessori education honoring community and individuality by promoting peace, and empowering children for life-long learning.

General Employment Information

Name: _____ Date: _____

Address: _____

City, State, Zip Code: _____ Phone Number: _____

Email: _____ Date Available: _____

Position Applying for: _____ CPR/First Aid Trained: Yes No

Do you hold a Montessori Teaching Certificate? Yes No If yes, please list training program and dates: _____

How did you hear about this position? _____

Education

If you desire, you may instead attach a resume that includes all the requested information regarding your education, professional activities and employment history.

Secondary School

Name: _____ Address: _____

Did you graduate? Yes No If No, how many years were completed? _____

College or University

Name: _____ Address: _____

Did you graduate? Yes No If No, how many years were completed? _____

Post-Graduate Education

Name: _____ Address: _____



Application for Employment

Did you graduate? Yes No If No, how many years were completed? _____

List any special accomplishments, awards, honors or publications that may be relevant for the position for which you are applying:

Additional education, including certifications, special courses and other programs:

Do you have plans to further your education? If so, please explain: _____

Employment History

Please list current or most recent position first.

Employer's Name: _____

Address and Phone Number: _____

Dates of Employment: From: _____ To: _____ Job Title: _____

Duties Involved: _____

Supervisor's Name: _____ Reason for Leaving: _____

Additional Information: _____

Beginning hourly/salary rate: _____ Ending hourly/salary rate: _____

Employer's Name: _____

Address and Phone Number: _____

Dates of Employment: From: _____ To: _____ Job Title: _____

Duties Involved: _____

Supervisor's Name: _____ Reason for Leaving: _____

Additional Information: _____

Beginning hourly/salary rate: _____ Ending hourly/salary rate: _____

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Application for Employment

Employer's Name: _____

Address and Phone Number: _____

Dates of Employment: From: _____ To: _____ Job Title: _____

Duties Involved: _____

Supervisor's Name: _____ Reason for Leaving: _____

Additional Information: _____

Beginning hourly/salary rate: _____ Ending hourly/salary rate: _____

Professional References

If you have personal references you may attach them to this application.

Name: _____ **Occupation:** _____

Address: _____ **Daytime Phone Number:** _____

Email: _____

Dates Known/Relationship to You: _____

Name: _____ **Occupation:** _____

Address: _____ **Daytime Phone Number:** _____

Email: _____

Dates Known/Relationship to You: _____

Name: _____ **Occupation:** _____

Address: _____ **Daytime Phone Number:** _____

Email: _____

Dates Known/Relationship to You: _____

Additional Questions

Are you legally authorized to work in the United States on a full-time/permanent basis? Yes No

Are you able to perform, with or without reasonable accommodation, the essential functions of the position for which you are applying? Yes No

Have you, since attaining the age of 18, been convicted of a criminal offense? (Conviction will not disqualify you from consideration for employment unless there is a direct relationship to the job or your employment would pose an unreasonable risk.) Yes No If yes, please explain:

Have you ever been accused of any form of child abuse? Yes No If yes, please explain:

Have you ever been discharged or forced to resign from a position? Yes No If yes, please explain:

What age group do you prefer to work with? 18-36 months 3-6 years 6-9 years 9-12 years

Is there an age group you would prefer **NOT** to work with? _____

Briefly, what is your philosophy of education? _____

How would you handle a child who is misbehaving? _____



Application for Employment

Four horizontal lines for writing.

If you have taken the Myers-Briggs or other personality test, what was the test and what type of personality did it say you have?

One horizontal line for writing.

Do you like to lead or follow in a team? _____

One horizontal line for writing.

Please tell us about yourself and what draws you to the position for which you are applying:

Four horizontal lines for writing.

What additional skills or qualities do you have that would add to our team?

Four horizontal lines for writing.

WFMS Anti-Discrimination Policy

Dr. Maria Montessori said, "The problem for us does not lie in the political action to save a nation or another; our efforts must be devoted, rather, to solving a psychological problem involving all [human]-kind, and as a consequence acquiring a clear conception of the kind of morality necessary to defend humanity as a whole." (*Education and Peace*, 1972)

On this premise and other teachings of Dr. Montessori, Walnut Farm Montessori School is committed to maintaining an environment that is free of any type of discrimination, and where students, staff and everyone associated with the school is treated with dignity and respect. Further, WFMS

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embraces the American Montessori Society's stance on equity and inclusion. The AMS website states, "A commitment to basic human rights such as freedom, dignity, safety, equitable treatment, and a standard of living adequate for health and well-being drive the Montessori commitment to education for peace and social justice."

Walnut Farm Montessori School's strict prohibition against discrimination includes, but is not limited to discrimination based upon a person's race, creed, color, religion, national origin, ancestry, sex, pregnancy, gender identity or expression, age, disability, veteran's status, sexual orientation, marital status, civil union status, domestic partnership status, or family status.

This anti-discrimination policy applies to, but is not limited to all educational opportunities, classroom practices, employment practices, compensation, training, hiring, advancement, promotion, discipline, discharge and the selection of vendors, contractors and consultants who do business with the school.

Pre-Employment Statement

The facts stated in my application for employment with Walnut Farm Montessori School are true and complete. I understand that false or inaccurate statements or omissions of material fact shall be grounds for denial of employment and, if employed, for immediate dismissal. I authorize Walnut Farm Montessori School to investigate all statements and claims contained within this application and subsequent oral interviews, and acknowledge and agree that Walnut Farm Montessori School may check references from sources other than those listed herein. I hereby release all current and former employers from any charges or damages from releasing all and any employment information, whether subjective or objective, to Walnut Farm Montessori School.

I also understand that an offer or acceptance of employment does not create a contract of employment or otherwise alter the at-will nature of my employment with Walnut Farm Montessori School.

Signature of Applicant: _____ Date: _____